May 14, 2019 MINUTES: Approved June 11, 2019

Board members present: Norm Walker, Doris Lombard, Jerry Holldber and Marvin Spreyne

MCFSC Staff present: Edwina Scott, Pete Coy

Agency Staff present: Brian Tisdale, Supervisor Washington’s Office

Public in attendance: Donna Varese

1) Opening Remarks - Norm Walker, President,

2) Budget and Financial
   a. 2018 Audit Report: Upon reviewing and discussing the 2018 Audit Report with CPA Terry Shea during a telephone conference call the board unanimously adopted the audit report as presented and to file for tax purposes.
   b. Financial Report April 2019. Jerry Holldber, Treasurer, discussed the financial reports. Hearing no concerns with the report, it will be filed for audit.
   c. Laurie K. Marscher Engagement Letter: On a motion by Doris Lombard, seconded by Marvin Spreyne, the board unanimously accepted the contents of the letter.

3) Adoption of the April 2019 Minutes
   The minutes were accepted as printed on a move by Jerry Holldber, seconded by Doris Lombard.

4) Fuel Modification Operations - Edwina Scott, Pete Coy
   a. CALFIRE 2018 Grant:
      February Fuels Reduction projects: Edwina Scott. Pete Coy worked with 1 homeowner doing fuels reduction on the property equaling .27 acres, removing 4 tons of biomass. Contractors removed 25 trees for 8 homeowners. A total of 47.4 tons of biomass was removed and 51 cords of firewood were left for the homeowners.
   b) California Fire Safe Council 2018 Grant: CEQA is forthcoming.
   c) County CID Funds Grant: Three homeowners have signed-up and paperwork is being prepared in order to submit to the contractors.
   d) Projects Report: Pete Coy related that the bird survey is proceeding, 7 jobs are pending, 7 jobs are out to bid, waiting for 2 checks and working on future bid packets.
   e) Woodies Report: Doris Lombard commented that the Woodies had two working sessions that involved cutting, splitting and storing at the Help Center. There was 6 tons of biomass. In addition, there was one fuel reduction working session at the Lombard residence with Noah Whitney volunteering his time and his crew. In-Kind match value totaled 68 hours ($2,037) and 6.5 cords of firewood ($1,300).
5) **Education: Edwina Scott**  
a) **GSOB Update:** Tabled. A notice of a meeting at the Resource Center, scheduled for May 21st, had been published.  
b) **Correspondence: Norm Walker** mentioned that he has submitted an article for the newsletter.

6) **Old Business**  
a) **Pine Cove Roads Project:** Edwina Scott believes the CEQA is finished and that we now need to come up with the cost for council hours.  
b) **Policies and Procedures Update:** Edwina Scott and Margaret Grayson are finalizing the document.  
c) **SCE Grant Proposal:** The council’s request was declined.  
d) **Newsletter:** Being finalized.

7) **New Business:**  
a) **Closed Door Session:** Employment issues were discussed.  
b) **Interview Committee:** The committee will attempt to schedule an interview with one of the prospects.

8) **Agency Reports:**  
   **Brian Tisdale** commented on the status of the current road closures.

9) **Public Comments:** None.

**Next Board Meeting:** Scheduled for June 11, 2019 at 9:30 AM.

Respectfully Submitted, **Marvin Spreyne**, Secretary  
Note takers: Secretary **Marvin Spreyne** and Executive Director **Edwina Scott**