

**Mountain Communities Fire Safe Council**  
Board of Directors Meeting

**JUNE 11, 2019 MINUTES:**

**APPROVED JULY 9, 2019**

Board members present: **Norm Walker, Chris Kramer, Doris Lombard, Jerry Holldbber and Marvin Spreyne**

MCFSC Staff present: **Pete Coy**

Agency Staff present: **Nochella Funes, CALFIRE**

Public in attendance: **None**

- 1) **Opening Remarks - Norm Walker**, President, Expressed his appreciation to the board members for their continued efforts towards the council's mission.
- 2) **Budget and Financial**
  - a. **Financial Report May 2019. Jerry Holldbber**, Treasurer, presented comments on all financial reports. Hearing no concerns with the report, it will be filed for audit.
- 3) **Adoption of the May 14, 2019 Minutes**

The minutes were accepted as printed on a move by **Jerry Holldbber**, seconded by **Doris Lombard**,
- 4) **Fuel Modification Operations - Pete Coy**
  - a. **CALFIRE 2018 Grant**: Currently a slowdown on new job commitments. 55 jobs have been completed for the year, 5 jobs currently require invoices and 3 jobs awaiting return signed agreements and checks from property owners, and 14 jobs are on a wait list.
  - b. **California Fire Safe Council 2018 Grant**: CEQA is forthcoming.
  - c) **County CID Funds Grant**: Current fund balance is low and thus **Jerry Holldbber** will check with Supervisor Washington's office to request additional funding.
  - d) **Projects Report: Pete Coy** related that 55 jobs have been completed for the year, 5 jobs currently require invoices and 3 jobs awaiting return signed agreements and checks from property owners, and 14 jobs are on a wait list.
  - e) **Woodies Report: Doris Lombard** related that there were a number of work sessions, some involved assistance from the Idyllwild Fire Department, resulting in up to 12 cords of firewood.
- 5) **Education:**
  - a) **Correspondence: Norm Walker** will prepare an article for the Town Crier on the new Executive Director and to emphasize the need for property owners to ensure that they are undertaking fire fuel abatement.
  - b) **Newsletter: Norm Walker** will proofread a digital copy from the printer before authorizing its publication.
- 6) **Old Business:**
  - a) **Policies and Procedures**: The board unanimously agreed to issue payment to Margaret Grayson.
  - b) **Part-Time Project Manager's Assistant: Pete Coy** will consult with several prospects for the position.

**7) New Business:**

- a) **Executive Director Position:** The issue will be discussed during a closed-door session.
- b) **Corona Fire Safe Council: Norm Walker** discussed a letter from **Gina Moran-McGough** in which she requested the MCFSC to provide mentoring in establishing a Corona Fire Safe Council. The council unanimously agreed to the request.

**8) Agency Reports:**

- a) **Nochella Funes** commented on the scheduled June 12<sup>th</sup> MAST meeting and gave a briefing on current projects including the Red Hill VMP and the Upper Day Creek project involving the Batista crew, and mentioned that the Point of Rocks project is on hold. At this point **Jesse Pack, CALFIRE Battalion Chief**, arrived, introduced himself, provided a few words of encouragement and appreciation to the board and departed.

**9) Public Comments:** N/A.

Note: The meeting was stopped at 11:00 AM and reconvened at 12:00 PM.

**10) Closed Door Session:**

- a) All board members, with the exception of **Jerry Holldber** were present. **Kathy Wilson**, a candidate for the Executive Director position, responded to questions and concerns from the board members present and in turned was given the opportunity to express her concerns and thoughts on the position. The board members present then unanimously agreed to offer her the position of which she accepted.
- b) The board members present resolved that effective June 11, 2019, the following five individuals shall be authorized to sign checks for the Mountain Communities Fire Safe Council BBVA accounts 3802059687 and 3804028128: **Norm Walker, Chris Kramer, Jerry Holldber, Marvin Spreyne** and **Kathy Wilson**. The resolution will supersede all other authorized signatures.

**Next Board Meeting:** Scheduled for July 9, 2019 at 9:30 AM.

Respectfully Submitted, **Marvin Spreyne**, Secretary